

# Universal Screener Manual



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For ESTAR/MSTAR support, teachers or campuses should contact the district administrator responsible for the Universal Screener. District administrators who need assistance should contact the Texas Math Support Center at <u>mathtx@esc13.net</u>.

# **Overview of ESTAR/MSTAR**

#### ESTAR/MSTAR

#### Elementary and Middle-School Students in Texas: Algebra Ready

The purpose of the ESTAR/MSTAR program is to implement strategies designed to increase the preparedness of middle school students to meet standards and pass assessments in Algebra I. The ESTAR/MSTAR Universal Screeners are components of a formative assessment system which will be administered to students to support instructional decisions. The purpose of the ESTAR/MSTAR screener in grades 2 – 8 is to allow teachers to identify students who are at risk for not meeting the curricular expectations as identified in the Texas Response to Curriculum Focal Points.

The ESTAR/MSTAR program is designed to do the following:

- Increase mathematics content knowledge for teaching and instructional effectiveness in order to improve teachers' abilities to increase performance for struggling students and those at risk for failure in mathematics
- Develop the skills and knowledge of school leaders to support and facilitate mathematics instruction
- Provide services to students who are at risk of not meeting passing requirements on the Algebra I End-of-Course (EOC) assessments

The program goals of the ESTAR/MSTAR program are to

- increase the number of students who are academically ready to meet the passing standard on the EOC assessment in Algebra I;
- plan, design and implement systemic programs to support the improvement of grades 2 -8 teachers' mathematics knowledge and instructional effectiveness and create a deeper understanding of the mathematical concepts and skills needed to prepare students for algebra;
- create opportunities for teachers to receive in-classroom coaching in order to improve effectiveness in the use of instructional and Response to Intervention (RtI) strategies for mathematics;
- ensure students participate in a challenging curriculum that meets or exceeds the mathematics grade level TEKS for which the student is enrolled to focus on preparing middle school students for the Algebra I EOC assessment;
- equip school leaders to support and monitor teachers' efforts to increase student achievement in mathematics; and
- provide parents with opportunities to dialogue with teachers at more frequent intervals about their child's progress in mathematics. (<u>http://www.tea.state.tx.us/index3.aspx?id=5348&menu\_id3=814</u>)

### **Roles and Responsibilities**

#### **Project Share District Administrator**

- Each district should designate an account manager (institutional admin) within Project Share who will be responsible for processing the ESTAR/MSTAR enrollment file. The Texas Math Support Center is available to provide training and support. Please contact <u>mathtx@esc13.net</u>.
- A district staff member will create an ESTAR/MSTAR enrollment data file that will be uploaded using the ESTAR/MSTAR enrollment tool found in Epsilen. Districts may choose to create ESTAR/MSTAR campus administrator accounts with limited permissions to assist with managing and updating campus batch files. The Texas Math Support Center can assist districts in creating these accounts.
- The Project Share Administrator will be able to move students from one campus to another within the district as it becomes necessary.

#### IT Staff

- IT staff should review technical requirements in this document and ensure there is nothing blocking user access to ESTAR/MSTAR (projectsharetexas.org or mstar.epsilen.com) or anything that will block pop ups, as pop up blockers may not allow graphics to be displayed in a question.
- Prior to testing window, IT staff should review workstation and browser setting recommendations to ensure compatibility for ESTAR/MSTAR testing. The resource Is My Computer ESTAR/MSTAR Friendly? can be accessed from <u>https://mstar.epsilen.com/compatibilitycheck/.</u>

#### ESTAR/MSTAR District Administrator

The ESTAR/MSTAR District Administrator will be responsible for moving students among campuses as students change schools.

#### ESTAR/MSTAR Campus Administrator

The campus administrator for ESTAR/MSTAR will be responsible for:

- 1. moving students between classes within the campus.
- 2. adding classes for a teacher.
- 3. editing information about students, teachers or classes.

#### Teacher

Classroom teachers should perform the following steps:

- Administer ESTAR Universal Screener to students in grades two, three, and four and administer MSTAR Universal Screener to students in grades five, six, seven, or eight during the testing window.
- Administer screener online or via paper/pencil. If you are administering the test online, please have student usernames and passwords available. Teachers will be able to view and print a class roster containing student user names from the ESTAR/MSTAR teacher administration screen. Student passwords will be communicated by the district.
- Work with the campus administrator to schedule computer access during the test window, if online administration is your preference.
- Follow instructions for assigning test to class and log in with a student username to ensure workstation compatibility before testing begins.
- Provide a quiet and secure environment for students to access and take the test.
- Walk through testing instructions with students (log in, start test, submit responses, and use online highlighter). If students are taking a paper/pencil test, you can walk students through how to enter their responses using the virtual bubble sheet.
- Monitor the testing environment. Advise students as to what they should do when testing is complete.
- Provide scratch paper during testing. Collect scratch paper immediately after testing and destroy. Ensure that students do not to use calculators during testing.
- Assist students during testing should they encounter a computer issue.
- Ensure that each student receives STAAR reference materials for use during testing. The reference materials can be accessed in teacher resources or by using the following url: <u>http://www.tea.state.tx.us/student.assessment/staar/math.</u>
- Ensure accommodations for students who need them are provided for online administration.
- Do not provide reinforcement, review, or assistance while they are taking the ESTAR/MSTAR assessment as such assistance is prohibited and could invalidate testing results.
- Do answer questions about directions or procedures, but not assessment content. If a student persists in asking for this type of help, a suggested response is "I can't answer that for you; just do the best you can."

## **ESTAR/MSTAR District Administrator**

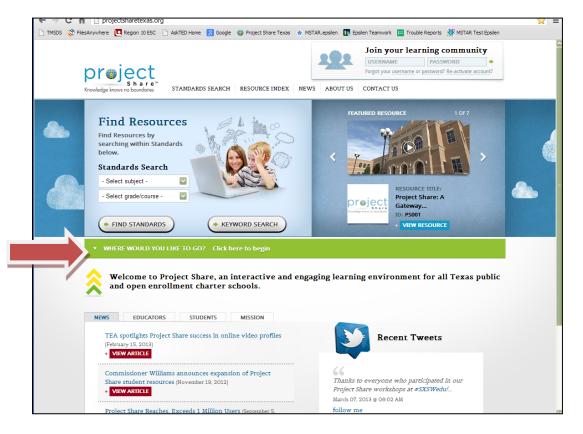
The district administrator for ESTAR/MSTAR will be responsible for moving students between campuses within the district, editing school information, and creating or deleting campus administrators from current ESTAR/MSTAR accounts. The district administrator will be able to view reports with information about the district's performance and can view teacher reports.

There are three ways to access the Universal Screener.

1. Go to <u>http://projectsharetexas.org</u>, log in to Project Share in the upper right corner, and enter ESTAR/MSTAR through the gadget on the My Portal page in Epsilen.

	Join your learn	ing community
2.1	nwilson	•••••
	Forgot your <u>username</u> or <u>p</u>	bassword? Re-activate account?
	My Portal Sear	ch In People Search
	http://www.testepsilen.com/jwilson181 Welcome Judy Wilson	I Log O
My Portal	## Add your feverite tools by de	ragging the links from Jeft navigation ##
My ePortfolio	Selected Gadgets	Personalize Gadgets
Epsilen Mall	MSTAR	Things I Need To Know
Collaboration	MSTAR Universal	You have 0 unread messages(0 Epsilen, 0 Quick Notes, 0
Learning	Screener/Diagnostic	Course, 0 Group, 0 System, 0 Institution)
Leanning		

2. Go to http://projectsharetexas.org and click on "Where Would You Like To Go."



#### Click on ESTAR/MSTAR.

project Standards St Knowledge locan no bueldens	ARCH RESOURCE INDEX NEWS AB	Join your learning of USERNAME PASS Porgot your username or passworld NUT US CONTACT US	NORD +
Find Resources by searching within Standards below. Standards Search - Select subject - - Select grade/course - + FIND STANDARDS	ETYWORD SLARCH	ILAURED RESOURCE	
WHERE WOULD YOU LIKE TO GO?	Click here to begin		
EPSILEN	* TEXAS SUCCESS	MSTAR	
TxAIR	•		
	* , an interactive and engaging ter schools.	earning environment for al	l Texas public

Log in to the ESTAR/MSTAR Application.

Epsilen Secure A	Account Login
Username:	* ⑦
Password:	* ⑦
Remember m	ne on this computer.
Login	Reset

3. Go to <u>http://mstar.epsilen.com</u> and log in to the ESTAR/MSTAR application.

0	Epsiler	n Secure Account Login	
/ //	Username:		* ?
	Password:		* ?
Summer 1		Remember me on this computer.	
		Login Reset	

Usernames and passwords are not case sensitive.

After logging in the District Administrator will see the following screen with menu choices on the left side of the window.

# **ESTAR/MSTAR**



District Administrator	Elementary & Middle School Students in Texas Algebra Ready
Home	
Schools	MSTAR Overview
Reassign Student	
Resources	Universal Screener
Using Universal Screener:	The ESTAR/MSTAR Universal Screener is a formative assessment system administered to students to support instructional decisions.
	<ul> <li>The content of the ESTAR/MSTAR Universal Screener is based on algebra-readiness knowledge an skills as identified in the Texas Response to the Curriculum Focal Points.</li> </ul>
	<ul> <li>Results can help teachers identify students who might not be ready for algebra and are in need of additional instructional support.</li> </ul>
	<ul> <li>Teachers will be able to monitor students' risk status by administering comparable forms of the ESTAR/MSTAR Universal Screener in fall, winter, and early spring.</li> </ul>

#### **Editing and Viewing Schools**

Select **Schools** from the menu to view a list of schools in the district. Hover over the down arrow to the right of a school name to select **View** or **Edit**.

#### **Editing School Information**

Selecting the **Edit** icon will show the name and description of the selected school which can then be edited. When finished editing, click on the **Save** button or **Cancel** button to return to the list of schools.

#### Viewing School Information

Selecting the **View** icon will show the name, description, and campus administrators for the selected school. Campus administrators may be added to schools using the Add Administrator tool. You may also view, edit, or delete current campus administrators from each school.

District Administrator	View: School				
Home					
Schools	Name				
Reassign Student	Art Middle School				
Resources	Description				
Using Universal Screener:	Art Middle School				
	Administrators				
	Add Administrator				
	UserName	Email Address	Display Name	External ID	Actions
	KarleyStewa	Karley.Stewart@lo nestar.edux	Karley Stewart	123456003Karle y.Stewart	•
	5				
	Edit Cancel				

#### **Moving students**

To move a student from *one campus to another*, complete the following steps:

- Select Reassign Student.
- Select Current School.
- Enter at least two letters of the student's name. Matching names will be displayed.
- o Select/highlight student.
- Select School to Reassign Student to.
- o Select Save.

District Administrator	Baranian Chadana	
Home	Reassign Student	
Schools		
Reassign Student	Current School:	
Resources	Archer High School *	
Using Universal Screener:		
	Enter at least two letters of the Student name to Search for	ch
	School to Reassign Student	Chris Blytuck
	to:	ID: 123456003Chris.Blytuck; User: ChrisBlytuc1
	Art Middle School	Testing LoneStarSchools6
		ID: Testing.LoneStarSchools6; User: TestingLone5
	Save	Zachariah Dauertuck
		ID: 123456003_Zacharlah.Dauertuck; User: Zach
	version: 1.1.8.1094	<u></u>

After the student is assigned to the new campus, the campus/school administrator will enroll the student in the appropriate class. The district administrator does not have access to enroll the student in a classroom.

#### **Accessing Reports**

To access reports, select **Using Universal Screener** and then **Universal Screener Reports**. The district administrator has the option to view reports designed specifically for administrators or to view teacher reports.

For detailed information about interpreting Universal Screener reports, users should join the ESTAR/MSTAR Universal Screener online course <u>http://www.epsilen.com/crs/13205959</u> available in Project Share.

District Administrator	School Administration Reports
Home Schools Reassign Student Resources	Across Classes for a teacher for one test administration Across Grades for one test administration
<ul> <li>Using Universal Screener: Universal Screener Resources Universal Screener Reports</li> </ul>	Across all Teachers Within One Grade for One Test Over Time for Students and Classes
	Teacher Reports
	Class Summary Report
	The Class Summary Report provides administrators and teachers the ability to analyze class performance on a particular assessment as represented in a histogram. Administrators have the ability to analyze performance for any grade and subject. Individual student performance is displayed below the histogram. Reports can be printed for the entire class and student performance by tiers.
	Comparison Over Time
	The Comparisons Over Time reports allow teachers and administrators to compare results from the Universal Screener over time (Fall, Winter, and Spring administrations of the Universal Screener). Comparisons can be generated for individual students, classes, or grades.
	Comparison Across Classes
	The Comparison Across Classes report allows teachers and administrators to compare results from the Universal Screener across classes for the same teacher for one administration of the Universal Screener (Fall, Winter, or Spring).
	Print Class Pack
	Print a Comparison Over Time report for each student in the class.

## **ESTAR/MSTAR** Campus Administrator

The campus administrator for ESTAR/MSTAR will be responsible for the following:

- 1. Moving students between classes within the campus
- 2. Adding classes for a teacher
- 3. Editing information about students, teachers or classes

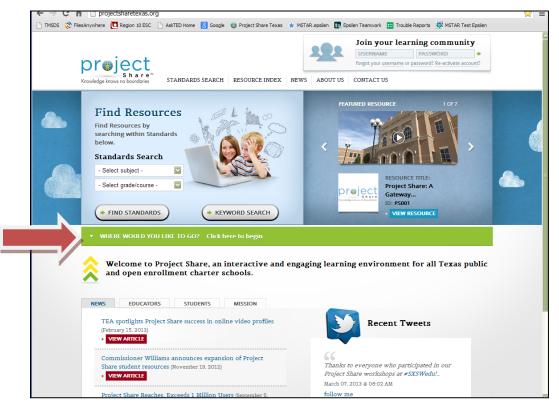
The campus administrator will be able to access reports with information about the school's performance.

There are three ways to access the Universal Screener.

1. Go to <u>http://projectsharetexas.org</u> log in to Project Share in the upper right corner, and enter ESTAR/MSTAR through the gadget on the My Portal page in Epsilen.

	Join your	learning comm	unity
	nwilson	••••••	+
	Forgot your usern	ame or password? Re-activ	ate account?
	M. P. H.	Search	
Posilen	My Portal http://www.testepsilen.com/jwilson181 Welcome Judy Wilson	for:	People Search
My Portal	## Add your fai	varite tools by dragging the links from left navigation	u.
My ePortfolio	Selected Gadgets		YPersonalize Gadge
psilen Mall	MSTAR	Things I Need To Know	
Collaboration	MSTAR Universal Screener/Diagnostic	You have 0 unread message Course, 0 Group, 0 System,	s(@ Epsilen, @ Quick Notes, @
Learning			U Inscrution)

2. Go to http://projectsharetexas.org and click on "Where Would You Like To Go."



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#### Click on ESTAR/MSTAR.

😵 FilesAnywhere 🔃 Region 10 ESC 🗋 Au	skTED Home 🔂 Google 🔘 Project Share Texas 🔹	MSTAR.epsilen Te Epsilen Teamwork  Trouble Reports  M MS Join your learning comm USERNAME PASSWORD	A 10
project Share* Knowledge knows no boundaries	TANDARDS SEARCH RESOURCE INDEX 5	Porgot your username or passworld? Re-acto	wate account?
Find Resources by second find Resources by below. Standards Search • Select subject • • Select subject • • Select grade/course •	N SP MA		
WHERE WOULD YOU LIN	Œ TO GO? Click here to begin		
EPSILEN	* TEXAS SUCCESS	* MSTAR	
TXAIR			

Log in to the ESTAR/MSTAR application.

0	Epsiler	Secure Account Login	
/ /	Username:		* ?
	Password:		* 🥐
		Remember me on this computer.	
		Login Reset	

3. Go to <u>http://mstar.epsilen.com</u> and log in to the ESTAR/MSTAR application.

	Epsilen Secure Account Logi	ín
/ //	Username:	* ?
	Password:	* ?
	Remember me on this compute	ter.
	Login Reset	

Usernames and passwords are not case sensitive.

#### Moving students

Campus Administrator	
campus Administrator	Elementary & Middle School Students in Texas Algebra Ready
Home	,
Classrooms	MSTAR Overview 🗃
Teachers	
Students	Universal Screener
Resources	
Using Universal Screener:	The ESTAR/MSTAR Universal Screener is a formative assessment system administered to students to support instructional decisions.
Using Diagnostic Assessment:	

To move a student from *one class to another*, complete the following steps:

- o Select Classrooms and identify the classroom that the student will be added to
- Hover over the down arrow in the action column on the right and select View to see the class roster
- o Select Add Student
- Enter at least two letters of the student's name. Matching names will be displayed.
   Do not search by username.

Campus Administrator	Add: Student
Home	
Classrooms	Search for a User by entering their name (at least two letters are required).
Teachers	Select a User by clicking the name from the list.
Students	ch
Resources	
Using Universal Screener:	Chris Blytuck ID: 123456003Chris.Blytuck; User: ChrisBlytuc1
Using Diagnostic Assessment:	Zachariah Dauertuck
	ID: 123456003_Zachariah.Dauertuck; User: ZachariahDa26

- o Select/highlight student.
- o Select Save. The student is now added to the new class.
- To remove a student from a class, select **Classrooms** and identify the classroom that the student will be removed from.
- Hover over the down arrow in the action column on the right and select **View** to see the class roster.
- Scroll to the right within the classroom list so that the action column is visible.
- Hover over the down arrow in the action column on the right and select **Delete**.
- If the student displayed is the correct one, select **Delete** to confirm the deletion.

#### Adding a Classroom

To *add a classroom for a teacher*, complete the following steps:

Select **Classrooms.** Select **Create New** at the top of the resulting list. Select the teacher from the drop down menu. Enter the **External ID** for the teacher (institution ID that was batch uploaded for that teacher). Enter a **Class Name.** Choose a **Grade Level** from the drop down list. Select **Save.** 

The campus administrator can then select to edit the class and add students as described in the preceding section.

#### **Editing Student Information**

To *edit student information*, complete the following steps:

Select Students.

Find the name of the student that needs to be edited.

Scroll to the right within the student list so that the action column is visible.

Hover over the down arrow in the action column on the right and select Edit.

Update the appropriate information.

Select Save.

Students may also be edited from the classroom list.

# *NOTE:* Changes to a student's name, ID, or grade level will not update the database. What has been uploaded using the batch upload process will remain current.

#### Editing Teacher Information

To edit teacher information:

Find the name of the teacher that needs to be edited. Scroll to the right within the student list so that the action column is visible. Hover over the down arrow in the action column on the right and select **Edit**. Update the appropriate information. Select **Save**.

# **NOTE:** Changes to a teacher's name or ID will not update the database. What has been uploaded using the batch upload process will remain the current information.

#### **Accessing Reports**

To access reports, select **Using Universal Screener** and then **Universal Screener Reports**. The campus administrator has the option to view reports designed specifically for administrators or to view teacher reports.

For detailed information about interpreting Universal Screener reports, users should join the ESTAR/MSTAR Universal Screener online course <u>http://www.epsilen.com/crs/13205959</u> available in Project Share.

Campus Administrator	School Administration Reports
Home	
Classrooms	Across Classes for a teacher for one test administration
Teachers	
Students	Across Grades for one test administration
Resources	Across all Teachers Within One Grade for One Test
Using Universal Screener:	
Universal Screener Resources	Over Time for Students and Classes
Universal Screener Reports	
Using Diagnostic Assessment:	Teacher Reports
	Class Summary Report
	The Class Summary Report provides administrators and teachers the ability to analyze class performance on a particular assessment as represented in a histogram. Administrators have the ability to analyze performance for any grade and subject. Individual student performance is displayed below the histogram. Reports can be printed for the entire class and student performance but tiers.
	by tiers. <u>Comparison Over Time</u>
	The Comparisons Over Time reports allow teachers and administrators to compare results from the Universal Screener over time (Fall, Winter, and Spring administrations of the Universal Screener). Comparisons can be generated for individual students, classes, or grades.
	Comparison Across Classes
	The Comparison Across Classes report allows teachers and administrators to compare results from the Universal Screener across classes for the same teacher for one administration of the Universal Screener (Fall, Winter, or Spring).
	Print Class Pack
	Print a Comparison Over Time report for each student in the class.

# **ESTAR/MSTAR Teachers**

#### **ESTAR/MSTAR Universal Screener**

Administration of the ESTAR/MSTAR Universal Screener will be available either online through Project Share or paper/pencil, via a printable form from the application.

Please note the following:

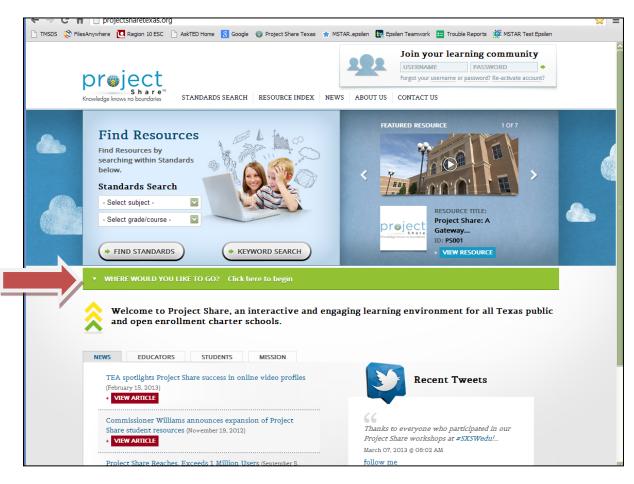
- A regular class period should provide sufficient time for administering the test.
- Each teacher will need to assign an assessment to each student who should be taking the assessment.
- The students will not be allowed to use calculators during the assessment.
- Each student should be provided STAAR Reference Materials, which can be accessed under the following link: <u>http://www.tea.state.tx.us/student.assessment/staar/math</u> and in the Resources section in the MSTAR portal.
- For assistance with the ESTAR/MSTAR account upload process, contact the district Project Share administrator responsible for the Universal Screener.
- District Project Share administrators who need assistance with the MSTAR account upload process should contact the Texas Math Support Center.
- For assistance with technical issues while administering the assessment, contact the district IT administrator responsible for the Universal Screener.
- District Project Share administrators who need assistance with the MSTAR Universal Screener assessment process (e.g., assigning assessments, reviewing student data) should contact the Texas Math Support Center.
- Education service centers (ESCs) needing assistance should contact the Texas Math Support Center at <u>mathtx@esc13.net</u>.

There are three ways to access the Universal Screener.

1. Go to <u>http://projectsharetexas.org</u> and log in to Project Share in the upper right corner, and enter ESTAR/MSTAR through the gadget on the My Portal page in Epsilen.

	Join your	learning com	munity
2. 2	nwilson	••••••	•
	Forgot your user	name or password? Re-	activate account?
epsilen	My Portal	Search for:	In People Search
EDSIEI	http://www.testepslien.com/jwilson181 Welcome Judy Wilson		<u>Log Ou</u>
My Portal	## Add you	feverite tools by dragging the links from left na	vigetion ##
My ePortfolio	Selected Gadgets		Personalize Gadgets
Epsilen Mail	MSTAR	Things I Need To Kno	w
Collaboration Learning	HSTAR Universal Screener/Diagnes	+ You have <u>0</u> unread Course, <u>0</u> Group, <u>0</u>	messages(@ Epsilen, @ Quick Notes, @ System, @ Institution)
Content Repository	Start MSTAR	Your Epsilen ePortf     last thirty days	olio Web site has had <b>0</b> visitors over the

2. Go to http://projectsharetexas.org and click on "Where Would You Like To Go."



#### Click on ESTAR/MSTAR.

prøject		Join your learning community USERHAME PASSWORD Regist your username or pastword? Re-activate account	8
Find Resource Find Resources by searching within Standar below. Standards Search - Select subject - - Select grade/course -	rds	ACOUTUS CONTACTUS	
EPSILEN	NE TO GO? Click here to begin  TEXAS SUCCESS	MSTAR	

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Log in to the ESTAR/MSTAR Application.

	Epsiler	n Secure Account Login	
	Username:		* ?
	Password:		* ?
STATIN /		Remember me on this computer.	
		Login Reset	

3. Go to <u>http://mstar.epsilen.com</u> and log in to the ESTAR/MSTAR application.

~	Epsilen	Secure Account Login	
()	Username:		* ?
	Password:		* ?
	🗆 Re	emember me on this computer.	
		Login Reset	

Usernames and passwords are not case sensitive.

#### **Teacher Administration**

After you select the ESTAR/MSTAR application, the teacher home page will appear.

	ESTAR/MS	STAR 🔝 🐼 🛃
٦	eacher Home	Elementary & Middle School Students in Texas Algebra Ready
	Assign Assessments Resources	MSTAR Overview 🗃
+	Using Universal Screener:	Universal Screener
÷	Using Diagnostic Assessment:	The ESTAR/MSTAR Universal Screener is a formative assessment system administered to students to support instructional decisions.
		<ul> <li>The content of the ESTAR/MSTAR Universal Screener is based on algebra-readiness knowledge and skills as identified in the Texas Response to the Curriculum Focal Points.</li> <li>Results can help teachers identify students who might not be ready for algebra and are in need of additional instructional support.</li> <li>Teachers will be able to monitor students' risk status by administering comparable forms of the ESTAR/MSTAR Universal Screener in fall, winter, and early spring.</li> </ul>

To assign an assessment to students, select **Assign Assessments** from the menu. Select the desired classroom from the classroom menu. Select individual students or select **Everyone** to assign the assessment to all students in the classroom. You may also select **Everyone** and then remove the checks for individual students. Select **Save**. Teachers who teach multiple grade levels should take care to assign the appropriate grade level assessment to students.

•	Teacher							
	Home	Assign MSTAR A	ssessments					
	Assign Assessments							
	Resources	Using the Diagnostic Asse	ssment Decision Tree 🖆					
÷	Using Universal Screener:	Assessment Status	5					
÷	Using Diagnostic Assessment:	In Progress Closed-Not Completed  Completed/Submitted						
		Classrooms						
		MATH Grade 6 Period	1 2 Buzardlyier 🚽 🛛 s	earch				
		MSTAR Assessments						
		Student Universal Screener Diagnostic Assessment						
			Fall 2013 Grade 6	LP_RN.A	LP_RN.B	LP_RN.C	LP_VE.A	LP_VE.B
		Zachariah Dauerlyier (ZachariahDa6)				8		•
		Allyn Evangelistalyier (AllynEvange6)				8		•
		Clarissa Kasterlyier (ClarissaKas6)						
		Terra Laboylyier (TerraLaboyl1)	V					
		Marlon Loftonlyier (MarlonLofto6)						
		Danial Mowbraylyier (DanialMowbr6)						

A green circle will appear adjacent to each student's name, indicating that the students now have an active assessment assigned to them. Note that student usernames are listed for each student on the class roster.

Teacher						
Home	Assign MSTAR Assessments					
Assign Assessments	Using the Dispositio Assessment Devision Tree St					
Resources	Using the Diagnostic Assessment Decision Tree 🗇					
Using Universal Screener:	Assessment Status					
Using Diagnostic Assessment:	In Progress Closed-Not Completed 🛧 Completed/Submitted					
	Classrooms					
	MATH Grade 6 Perio	d 2 Buzardlyier •	iearch			
	Universal Screener         Diagnostic Assessment           Student         Fall 2013 Grade 6         LP_RN.A. LP_RN.B. LP_RN.C. LP_VE.A. LP_VE.B					
		Fail 2013 Graue 0	LP_RN.A LP_RN.D	DERIVE DEVEN	LP_VE.D	
	Zachariah Dauerlyier (ZachariahDa6)	2	0 0	0 0	0	
	Allyn Evangelistalyier (AllynEvange6)	ଟ୍ଟ 🔴		0 0	0	
	Clarissa Kasterlyier (ClarissaKas6)	۲ 🔴	0	0 0	0	
	Terra Laboylyier (TerraLaboyl1)	۲			0	
	Marlon Loftonlyier (MarlonLofto6)	۲ 🔴	0	0	0	

**\*\*Please note\*\*** - Teachers should deactivate an assessment for students who cannot complete the test during the testing session. This can be done on the **Assign Assessment** screen. The teacher will remove the check mark associated with any student who hasn't completed the test. When a student assessment has been deactivated, a red square will appear by the student's name on the **Assign Assessment** screen designating that the assessment is closed and not completed. The teacher can reactivate the test by placing a check in the box for the appropriate student. Student responses will be saved from the previous session.

Classrooms					
MATH Grade 6 Period 2 Buzardlyier					
MSTAR Assessments					
Student	Universal Screener	Diagnos	tic As		
otadone	Fall 2013 Grade 6	LP_RN.A	LP_R		
Zachariah Dauerlyier (ZachariahDa6)	• • •	8			

#### **MSTAR Diagnostic Assessment References**

Beginning with the winter 2013-2014 screening window, teachers accessing MSTAR assessments for students in grades 5 – 8 will notice that the MSTAR Diagnostic Assessment is available to them after students complete the screener. The result of each student's Universal Screener tier is recorded on the Assign Assessment Screen. An MSTAR Diagnostic manual and resources are available for use with students who are identified as not on-track for algebra readiness based on the results of the MSTAR Universal Screener. The ESTAR Diagnostic Assessment will be available for use in 2014-2015.

MSTAR Assessments							
Student	Universal Screener	Universal Screener Diagnostic Assessment					
Student	Fall 2013 Grade 6	LP_RN.A LP_RN.B LP_RN.C LP_VE.A LP_VE.B					
Chris Blylyier (ChrisBlylyi)	🗹 🚖 Tier 3B						
Bradford Endolyier (BradfordEnd6)	🗹 🚖 Tier 2B						
Angelita Gillyier (AngelitaGil6)	🗹 🚖 Tier 3B						
Hilario Giuffrelyier (HilarioGiuf6)	🗹 🚖 Tier 2B						

#### Printing a Test:

If a teacher needs to administer a test offline via paper/pencil, the teacher may print a copy of the test from the **Print/Preview** tool. This option is found by selecting **Using the Universal Screener** and then **Print/Preview**. When the student completes the paper administration, the teacher may input the student responses by clicking the green circle adjacent to the student's name to generate an electronic answer document that the teacher completes and saves. Completing this step will allow the student results to be included in online reporting.

Students also have an option to input their responses on a virtual answer document. Instructions are located in the student section.

Teachers should be aware that when an assessment is taken online, questions are randomized. However, if the test is printed and the teacher or student inputs the responses from the paper copy, the questions will not be random and will match the virtual answer document.

If a teacher inadvertently enters student responses incorrectly, the teacher may return to the appropriate student, click the green check mark, and the answer document will open and the responses can be updated and resubmitted.

If a class roster is not correct, the teacher should contact the campus or district Project Share administrator responsible for the Universal Screener.

#### **Accessing Reports:**

- 1. Select Using Universal Screener.
- 2. Select Universal Screener Reports.
- 3. Select the desired report and data to be reported.

For detailed information about interpreting Universal Screener reports, users should join the ESTAR/MSTAR Universal Screener online course <u>http://www.epsilen.com/crs/13205959</u> available in Project Share.

Teacher	Universal Screener Reports
Home	
Assign Assessments	Class Summary Report
Resources	
<ul> <li>Using Universal Screener: Universal Screener Resources Print/Preview Universal Screener Universal Screener Reports</li> </ul>	The Class Summary Report provides administrators and teachers the ability to analyze class performance on a particular assessment as represented in a histogram. Administrators have the ability to analyze performance for any grade and subject. Individual student performance is displayed below the histogram. Reports can be printed for the entire class and student performance by tiers.
Using Diagnostic Assessment:	
	Comparison Over Time
	The Comparisons Over Time reports allow teachers and administrators to compare results from the Universal Screener over time (Fall, Winter, and Spring administrations of the Universal Screener). Comparisons can be generated for individual students, classes, or grades.
	Comparison Across Classes
	The Comparison Across Classes report allows teachers and administrators to compare results from the Universal Screener across classes for the same teacher for one administration of the Universal Screener (Fall, Winter, or Spring).
	Print Class Pack
	Print a Comparison Over Time report for each student in the class.

#### Accommodations

Accommodations are practices and procedures that provide equitable access during instruction and assessments for students with disabilities or special needs and eligible English language learners (ELLs) who need linguistic accommodations.

Accommodations are intended to reduce or eliminate effects of a disability or limitation, but not to reduce learning expectations. A student may have a temporary disabling condition (e.g., a broken arm or lost eyeglasses) which may require the use of an accommodation.

Accommodations offered to students during regular standardized testing should also be offered during an ESTAR/MSTAR assessment, to the extent possible. Updates on state expectations regarding accommodations are available from the following links: <u>http://www.tea.state.tx.us/student.assessment/accommodations/staar-telpas/</u> <u>http://www.tea.state.tx.us/student.assessment/ell/staarl/</u>

A student may have a temporary or permanent disabling condition that interferes with the ability to physically manipulate test materials, such as test booklet pages, rulers, etc. The student must direct the test administrator very specifically regarding all steps necessary when manipulating the materials (for example, when to turn the page or where to place the ruler). For online administrations, the test administrator may assist a student who is unable to move the mouse to navigate the online test. The student must provide specific directions to the test administrator regarding how to navigate the test. The test administrator may not provide feedback regarding the correctness of the student's directions.

- A test administrator may provide an oral administration to students who meet the eligibility criteria. An oral administration may include different levels of reading support for each student, such as reading only a few words or phrases, reading multiple sentences throughout the test, or reading the test in its entirety.
- A student who loses focus easily may need general visual, verbal, or tactile reminders to stay on task. For example, a test administrator may say "You need to continue working" or "You are on page X." The test administrator may gently tap a student's shoulder to redirect his or her attention to the test.
- In order to provide a language accommodation, trans-adapted versions of the test can be found under the **Print/Preview** tool. This test will have one question per page to match what a student will see when he/she is logged in to the ESTAR/MSTAR Universal Screener program. When online, the student will see one question in English, use the printed trans-adapted paper version to read the same question in Spanish, and mark his/her answer on the online system.

Accommodations are not empirically validated.

## **ESTAR/MSTAR Students**

Students follow the same procedure as a teacher for logging into the Universal Screener.

There are three ways to access the screener:

1. Go to <u>http://projectsharetexas.org</u> log in to Project Share in the upper right corner, and enter MSTAR through the gadget on the My Portal page in Epsilen.



2. Go to http://projectsharetexas.org and click on "Where Would You Like To Go."

		MSTAR.epsilen 🔃 Epsilen Teamwork 😑 Trouble Reports 🙀 MSTAR Test Epsilen	
	Knowledge knows no boundaries STANDARDS SEARCH RESOURCE INDEX NE	Join your learning community           USERNAME         PASSWORD           Forgot your username or password? Re-activate account?           wws         ABOUT US	
	Find ResourcesKind Resources by searching within Standards below.Candards Search• Select subject -• Select grade/course -• Select grade/course -• FIND STANDARDS	FRATURED RESOURCE       1047         Image: Constraint of the state o	
	▼ WHERE WOULD YOU LIKE TO GO? Click here to begin		
-7	Welcome to Project Share, an interactive and engen and open enrollment charter schools.         NEWS       EDUCATORS         STUDENTS       MISSION	gaging learning environment for all Texas public	
-7	and open enrollment charter schools.	gaging learning environment for all Texas public	
/	And open enrollment charter schools.         NEWS       EDUCATORS         STUDENTS       MISSION         TEA spotlights Project Share success in online video profiles (February 15, 2013)		

I

#### Click on ESTAR/MSTAR.

prøject		Join your learning com USERNAME PASSWORD Forgot your username or passworld? Re-act	- i • i - i - i - i - i - i - i - i - i
Share"	ANDARDS SEARCH RESOURCE INDEX NEWS	ABOUT US CONTACT US	
Find Resources by searching within Standard below. Standards Search - Select subject - - Select grade/course -	V 36 Min	RESOURCE THE POINT RESOURCE THE Project Share A Gate Association The Sociation of the Sociation Resource The Sociation of the Sociatio of the Sociation of the Sociation of the Sociation of the	
WHERE WOULD YOU LIKE	TO GO? Click here to begin		
EPSILEN	• TEXAS SUCCESS	MSTAR	
TXAIR	•		
TXAIR			

Log in to the ESTAR/MSTAR Application.

0	Epsilen Secur	e Account Login	
	Username:		* ?
	Password:		* ?
Sum /	Remember	er me on this computer.	
	Login	Reset	

3. Go to http://mstar.epsilen.com and log in to the ESTAR/MSTAR application.

	Epsilen Secure Acco	ount Login
// //	Username:	* ⑦
	Password:	* 🤊
	Remember me on	this computer.
	Login Reset	t

Usernames and passwords are not case sensitive.

The district-provided username and password are used for all logins.

#### **Student Procedures**

After the student selects the ESTAR/MSTAR application, the student home page will appear. The student will select **Start** to begin the assigned ESTAR/MSTAR assessment.

ESTAR/M	STAR				1 🚳 💆
elcome Luciana Plowmanlyie nursday, August 15, 2013	er				
Your Assessments					Refresh List
Click Start or Continue button to	begin your assessmen	t.			
Assessment Name	Subject	Assigned	Due Date	Started	
✓ Universal Screener					
Fall 2013 Grade 6	Math	8/2/2013	10/3/2013		Start Answer Sheet
				Display	ying items 1 - 1 of 1

If the student takes an assessment on paper, he/she may enter his/her responses on a virtual answer document by selecting **Answer Sheet** from the home page below the **Start** option. Teachers should plan for students to complete the assessment either online or on paper but not in combination. Students cannot start an assessment online and then complete it using pen and paper.

Teachers should be aware that when an assessment is taken online, questions are randomized. However, if the test is printed and the student inputs the responses from the paper copy, the questions will not be random and will match the virtual answer document.

Student Answer Sheet							
Assessment Name Fall 2012 Grade 5							
Student Name	Student Name Sue White						
Use this answer sheet to fill in answers to this Assessment.							
Question #							
1.	a. o	<b>b.</b> $\odot$	<b>C.</b> O	<b>d.</b> $\odot$	Leave Blank 💩		
2.	<b>a.</b> $_{\odot}$	<b>b.</b> $\odot$	<b>C.</b> O	<b>d.</b> ○	Leave Blank .		
3.	a. o	b. 🛛	<b>C.</b> O	<b>d.</b> ⊖	Leave Blank 💩		

23.	<b>a.</b> 0	b. $_{\odot}$	<b>C.</b> $\odot$	d. 🛛	Leave Blank 💿
24.	<b>a.</b> 0	<b>b.</b> 0	<b>C.</b> $\odot$	<b>d.</b> $\odot$	Leave Blank 💿
					Submit Assessment

The student enters each response and then selects **Submit Assessment** it is complete.

To begin the online assessment the student selects **Start**. **He/she will be presented with five screens of instructions that explain how to take the assessment**. **Teachers should explain to students that the first few screens contain instructions**. When the instructions are completed, the assessment begins. Students will use the cursor to select one response for each question.

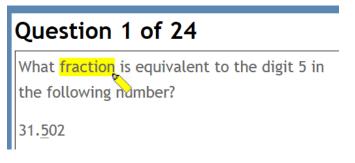
To progress through the assessment, the student will use the cursor to select a response and click the **Next** button when ready to proceed to the next question.

Question 2 of 24 Fall 202	13 Grade 6, Exit
Rick sells bags of oranges. Each bag has 24 oranges. Rick sold 12 bags protectory. Which expression	0
solid yestimolog?	
	0 28 - 12
	0 200 - 122
Back	Next

If a response is not selected and the student selects **Next**, a message appears to confirm that the student does wish to continue without answering the question. Students will be able to select **Next** and **Back** throughout the assessment if they wish to revisit a question or skip a question and return to it.

Question Not Answered ×					
You did not answer this question.					
Unanswered questions will be marked wrong.					
Do you want to answer this question?					
Yes, Answer Question No, Skip Question					

A **highlighter** tool is available to students to use during the assessment. To highlight text, the student should click the word(s) to highlight. Notice that the cursor changes into a highlighter pen when hovered over text. To remove the highlight, click on the word again.



Should the student need to step away from the test, he or she can select **Exit**. After doing so the student will be presented with the option to confirm that he/she is choosing to exit.

Assessment Incomplete	×
You have not completed the assessment, are you sure you want to exit it?	
Yes No	]

Upon returning, the student will select continue from the home page to finish the assessment.

Assessment Name	Subject	Assigned	Due Date	Started	Continue
Fall 2013 Grade 6	Math	8/2/2013	10/2/2013	8/16/2013 Displa	Answer Sheet

**\*\*Please note\*\*** - Teachers should deactivate an assessment for students who cannot complete the test during the testing session. This can be done on the **Assign Assessment** screen. The teacher will remove the check mark associated with the student who hasn't completed the test. When a student assessment has been deactivated, a red square will appear by the student's name on the **Assign Assessment** screen designating that the assessment is closed and not completed.

When the student reaches the last assessment item, he has the option to submit the assessment.

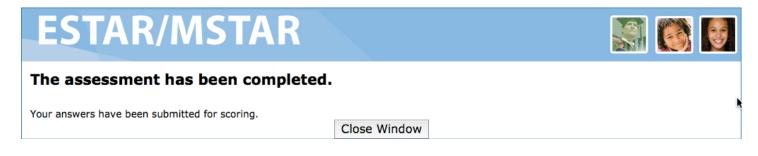
Question 24 of 24	Fall 2012 Grade 5, Sue White Exit
Which equation would be used as the first step to asive SBE = 14 - 487	0
	0
	0
	0
Previous	Submit Assessment

If the student selects **Submit Assessment** and has not responded to each item, a prompt will remind the student that he has unanswered questions.

Questions Not Answered	×
Are you sure that you want to Assessment?	submit the
	Yes No

To continue working and finish answering the missed questions, the student will select **No** and will use the **Back** button to page back to the unanswered question/s. After answering all the questions, the student will use the **Next** button to return to the last question to submit the assessment.

After submitting the assessment, the student will be returned to a page that confirms that the assessment has been completed and submitted.



The student should close the window and the home screen will be presented. It may be necessary to click on the **Refresh List** button so that the assessment will appear under the completed assessment list.

Welcome Clarissa Kasterlyier Thursday, August 15, 2013									
Your Assessments				Refresh List					
Click Start or Continue button to	ick Start or Continue button to begin your assessment.								
Assessment Name	Subject	Assigned	Due Date	Started					
No records to display.									
				Displaying items 0 - 0 of 0					
Your Completed Assessments These are assessments that you				Refresh List					
Assessment Name	Subject	Assigned	Due Date	Completed Date					
✓ Universal Screener									
Fall 2013 Grade 6	Math	8/15/2013	10/2/2013	8/16/2013					
H ← 1 5 ▼ → H				Displaying items 1 - 1 of 1					

The student should log out of ESTAR/MSTAR and, if necessary, log out of Epsilen from the upper right corner of the screen.