

Transcript – How to Access the Screener

Presenter: In this lesson we will discuss navigating through the teacher interface and assigning students to the assessment.

To begin, you will need to access the ESTAR/MSTAR Universal Screener. There are three ways to access the ESTAR/MSTAR Universal Screener.

First, educators can go to the projectsharetexas.org website and log in to Project Share in the upper right corner. Once there, educators can enter ESTAR/MSTAR through the gadget on the “My Portal” page in Epsilen.

Second, educators can go to the projectsharetexas.org website, click on the ESTAR/MSTAR gadget, and log in to the ESTAR/MSTAR application.

Third and finally, the ESTAR/MSTAR system can be accessed directly at the ESTAR/MSTAR.epsilen.com website. This option will allow users to bypass the Project Share site entirely.

The same username and password is used for any of these three options.

Transcript – Menu Options

Presenter: After accessing the ESTAR/MSTAR application, the teacher home page will appear. You will see a series of menu options on the left side of the page. These menu options will help you navigate through the ESTAR/MSTAR Assessment including the Universal Screener and Diagnostic Assessments.

Four main categories exist:

1. Assign Assessments
2. Universal Screener
3. Diagnostic Assessment
4. Resources

The “Assign Assessments” option will be used to assign students to take different assessments and to manage the assessment window.

The “Universal Screener” and “Diagnostic Assessment” sections have information about getting started on the test, printing or previewing the tests, and reviewing reports to make decisions.

The last section titled “Resources” includes many valuable and important resources such as the administration manuals and other resource documents.

Transcript – Assigning Students

Presenter: We will begin by selecting “Assign Assessments.” This menu option allows you to assign students to an assessment. To assign an assessment to students, select the desired classroom from the

classroom menu. Only the active assessments will be available to assign. For example, in fall, only the fall universal screener will be available; the winter and spring universal screeners will not be available.

It is important that you only assign assessments to students right before the students are to take the test. If you assign the assessment too soon, the student will have access to the ESTAR/MSTAR Universal Screener outside of the controlled testing environment of your classroom. This could potentially jeopardize the integrity and security of the test.

Select individual students or select **Everyone** from the button at the bottom of the screen to assign the assessment to students in the classroom. Select **Save**.

A green circle will appear adjacent to each student's name, indicating that the students now have the active assessment assigned to them. Note that student usernames are listed for each student.

Transcript – Offline Administration

Presenter: If you need to administer a test offline via paper or pencil, the teacher may retrieve a printed copy of the test from the Print/Preview tool. The Print/Preview tool is located under the “Universal Screener” menu. Click on “English” to retrieve a PDF of the universal screener in English. Click on “Spanish” to retrieve a PDF of the universal screener in Spanish. Please refer to the ESTAR/MSTAR Universal Screener Administration Manual for the appropriate use of the trans-adapted version of the ESTAR/MSTAR Universal Screener.

After the student completes a paper administration, the teacher should input the student responses by clicking the green circle adjacent to the student's name. This will generate an electronic bubble-sheet that the teacher completes and saves. Completing this step will allow the students' results to be included in online reporting.